

Tri County Economic Development District

TEDD/RTPO Board of Directors

Hybrid Meeting

Wednesday, October 25, 2023

1. Call to Order & Introductions

Tri County Economic Development District (TEDD) Chair, Robert Rosencrantz, called the meeting to order at 1:00 p.m. Introductions were conducted.

TEDD/RTPO Board Members

Robert Rosencrantz – Pend Oreille County	Greg McCunn – City of Chewelah
Greg Young – Stevens County	Dan Fagerlie - Ferry County PUD
Dave Rick – Pend Oreille PUD	Tara Leininger – Town of Metaline Falls
Leslie Valz – Stevens County Treasurer	James Best – Spokane Tribe
Bryan Raines – Rural Resources	Chris Loggers – City of Colville
Doug Kyle – Colville Chamber of Commerce	Eric Blackburn – WorkSource Colville
Christine Whitney – Colville Confederated Tribes	Rosemary Shaw – Colville Together

GUESTS

Ray Pierre, Kalispel Tribe	Dig Chrismer, Innovia
Holly Macfee, Lookout Co.	Gabriel Cruden

TEDD STAFF

Frank Metlow, Deputy Exec Director/Planning Director	Debbie Roberts, Office Manager
Carrie Paetsch, Finance Manager	Trish Aust, Loan Officer
Shelly Stevens, Marketing & Tourism Developer	

2. Consent Agenda

- Approval of Agenda
- Approval of September 27, 2023 Meeting Minutes
- Approval of General Fund & Loan Fund Expenditures & Transfers – September 2023

SEPTEMBER 2023

General Fund – Claims Payable: Voucher Numbers: 101845-101585; 101873-101874; 102244; 102259-102266 in the amount of **\$18,830.63** AND Benefits in the amount of **\$10,661.31** AND Payroll in the amount of **\$30,488.33** for a monthly total of **\$59,980.27**.

TEDD Loan Fund – Claims Payable: Voucher Number: 102245 in the amount of **\$350.00**. Electronic Funds Transfer – IRP#3 Loan Payment in the amount of **\$20,850.00** for a total of **\$21,200.00**.

TC EDC Loan Fund – Electronic Funds Transfer – September 2023 RMAP Payment in the amount of **\$2,290.80** for a monthly total of **\$2,290.80**.

Doug Kyle made a motion to approve the Consent Agenda. Dan Fagerlie seconded the motion. The motion carried.

3. Presentation

- Holly Macfee with Lookout Co presented the Northeast Washington Brand Development Project.

4. Executive Director's Report – Update by Frank Metlow for Jeff Koffel

- Jeff and Brandon are attending the IACC in Wenatchee this week.
- NoaNet did a site visit.
- A Consultant has been chosen to do our safety action plan for the region Safe Streets and Roads.
- We made it through the selection process for the ERC Fellowship, moving to the matching phase. Once we receive a list of possible matches we will screen those fellows, set up an interview committee and make a selection. We get a fellow for 2-1/2 years that will work with us on broadband and several other projects.

- Funding of the Northeast Washington Transit is being worked into the 2024 budget. Dr. Patrick Jones was in Colville earlier in the month and noted they have received financial commitments from Rural Resources, Northeast Tri-County Health, Workforce Development Council, and Providence on that project
- TEDD Budget Committee will meet on November 15th or 16th.
- The dilapidated patio fence on the back side of the TEDD building was removed.
- Pend Oreille County ADO RFP is out, we will review the RFP and will consider applying if appropriate.

5. Staff Reports

- **Deputy Executive Director / Planning Director – Frank Metlow**
 - EV (Electric Vehicle) Working Group - Washington State Department of Transportation (WSDOT) presented their plan for Electric Vehicle infrastructure to EV Working Group this morning.
 - The \$50k grant awarded from WSDOT is with their grant office. Once the grant agreement is finalized, we will start the Title VI rework.
 - Frank will be attending the BEAD (Broadband Equity Access and Deployment Program) Public Consortium workshop November 6-8 in Olympia.
- **Loan Officer – Trish Aust**
 - Updated on loans in each county.
 - Last week the Loan Committee approved a loan for a business in Stevens County.
 - Three loan applications expected to go to Loan Committee for approval in November.
- **Economic Development Specialist – Update by Frank Metlow for Brandon Hansen**
 - The Chewelah Destination Marketing Group has reviewed it's memorandum of understanding and is ready to move forward with Lookout as a branding campaign, specific to staying and playing in Chewelah. It will branch off the Northeast Washington campaign and include the golf course, 49 degrees North, and the Mystiqua Hotel and Casino. TEDD will serve as the organization to handle the money between the different organizations.
 - TEDD in the Library was held in Republic and Chewelah this month and will continue to reach out to different areas that TEDD covers.
 - Good conversations at the TEDD Open House, including what the Spokane SBDC can do for our businesses and the different trainings they offer.

6. Old Business – No Old Business

7. New Business – No New Business

8. Updates from Board Members and Guests

Members and guests gave updates of individual interests.

9. Adjournment

As there was no further business the meeting was adjourned at 2:47 pm.

The next TEDD Board meeting was verified for December 13, 2023 at 1:00 p.m.

Respectfully Submitted: Debbie Roberts, Office Manager

ATTEST:


Robert Rosencrantz, TEDD Board Chairman


Greg Young, TEDD Board Secretary