

**Tri County Economic Development District
TEDD/RTPO Board of Directors
Hybrid Meeting
Wednesday, August 23, 2023**

1. Call to Order & Introductions

Tri County Economic Development District (TEDD) Chair, Robert Rosencrantz, called the meeting to order at 1:03 p.m. Introductions were conducted.

TEDD/RTPO Board Members

Robert Rosencrantz – Pend Oreille County	Greg McCunn – City of Chewelah
Robert Dean – Ferry County	Dan Fagerlie, Ferry County PUD
Wes McCart – Stevens County	James Best – Spokane Tribe
Dave Rick – Pend Oreille PUD	Vickie Strong – City of Colville
Debra Hansen - WSU Stevens County Extension	Abby Gribi – City of Newport
Doug Kyle – Colville Chamber of Commerce	Christine Whitney – Colville Confederated Tribes
Josh White – Colville National Forest	Rod Van Alyne – Workforce Development

GUESTS

Chris Rader – Statesman Examiner	Peter Phillips – Colmac Coil
Shea Suski, WSDOT	Jay Berube

TEDD STAFF

Frank Metlow, Deputy Exec Director/Planning Director	Debbie Roberts, Office Manager
Shelly Stevens, Marketing & Tourism Developer	Brandon Hansen, Economic Development Specialist
Trish Aust, Loan Officer / Deputy Finance Manager	

2. Consent Agenda

- Approval of Agenda
- Approval of July 26, 2023 Meeting Minutes
- Approval of General Fund & Loan Fund Expenditures & Transfers – July 2023

JULY 2023

General Fund – Claims Payable: Voucher Numbers: 100293; 100294-100305; 100315-100316; 100712-100715 in the amount of **\$11,035.50** AND Benefits in the amount of **\$10,495.24** AND Payroll in the amount of **\$30,488.33** for a monthly total of **\$52,019.07**.

TEDD Loan Fund – Claims Payable: **\$0.00**.

TC EDC Loan Fund – Electronic Funds Transfer – July 2023 RMAP Payment in the amount of **\$2,290.80** for a monthly total of **\$2,290.80**.

Debra Hansen made a motion to approve the Consent Agenda. Robert Dean seconded the motion. The motion carried.

3. Presentation – Veteran’s Quilt Drawing took place. The recipient is Martin Perleberg, U.S. Air Force.

4. Executive Director’s Report – Frank Metlow

- Electric Vehicle granted to TEDD from Avista now has a TEDD-branded wrap, the car will be used by #TeamTEDD to travel Ferry, Stevens and Pend Oreille counties while out on TEDD business. Along with the car, Avista provided an electrical charging station, available to anyone, right in front of the TEDD office.
- MS Teams System (supported by Stevens County IS) is fully installed and operational. Webex system was sold to offset cost of new system.
- TEDD received a USDA Facilities Grant for lighting and bathroom improvements at TEDD and the business park. More details to follow.
- Jeff and Brandon will be attending IACC in Wenatchee in October.
- Frank asked for volunteers for the Budget Committee. Dan Fagerlie, Doug Kyle, and Debra Hansen volunteered to participate. Frank will contact Rosemary Shaw and Leslie Valz, who both participated last year.

5. Staff Reports

Deputy Executive Director / Planning Director – Frank Metlow

- SS4A (Safe Streets For All) RFP deadline is August 31st, and then we will be doing our rankings on the submitted packages on September 11th.
- EV (Electric Vehicle) Working Group officially met for our first regularly scheduled meeting today, and will meet monthly at 10:00 AM prior to the 11:00 AM TAC meeting. There followed a general discussion in regard to regional challenges for EV program rollout and implementation.
- WSDOT has given us a \$50k grant to hire a consultant to write a new Title VI plan. Once the grant agreement is finalized we will start the Title VI work.
- Frank shared a map displaying the scope of the three major Broadband projects. He followed with a general outline of the funding and specifics for those three projects.
- We made it to the second round for the ERCF (Economic Recovery Corps Fellowship).

Finance Manager – Carrie Paetsch – Currently in another meeting

- No update available

Loan Officer / Deputy Finance Manager

- Introduction of new Loan Officer, Trish Aust.

Regional Marketing & Tourism – Shelly Stevens provided an August 2023 Marketing Report and a brief of that report.

Economic Development Specialist – Brandon Hansen provided an August 2023 Regional Economic Development Report and a brief of that report.

6. Old Business – No old business to report

7. New Business

Resolution 2023-006 – Signatories & Access to the Safe Deposit Box

Doug Kyle made a motion to approve Resolution 2023-006 - Signatories & Access to the Safe Deposit Box. Dan Fagerlie seconded the motion. The motion carried.

8. Updates from Board Members and Guests

Members and guests gave updates of individual interests.

9. Adjournment

As there was no further business the meeting was adjourned at 2:56 pm.

The next TEDD Board meeting was verified for September 27, 2023 at 1:00 p.m.

Respectfully Submitted: Debbie Roberts, Office Manager

ATTEST:


Robert Rosencrantz, TEDD Board Chairman


Greg Young, TEDD Board Secretary