

**Tri County Economic Development District
TEDD/RTPO Board of Directors
Wednesday, May 24, 2023**

1. Call to Order & Introductions

Tri County Economic Development District (TEDD) Chair, Robert Rosencrantz, called the meeting to order at 1:00 p.m. Introductions were conducted.

TEDD/RTPO Board Members

Robert Rosencrantz – Pend Oreille County	Debra Hansen - WSU Stevens County Extension
Robert Dean – Ferry County	Bryan Raines – Rural Resources
Greg Young – Stevens County	Rodney Smoldon – USFS, Colville National Forest
Eric Blackburn – WorkSource Colville	Chris Loggers – City of Colville
Jesse Garrett – City of Kettle Falls	Darrel Hawes – Stevens PUD
Doug Kyle – Colville Chamber of Commerce	Rosemary Shaw – Colville Together
Dan Fagerlie – Ferry County PUD	Matt Schanz – NE Tri County Health District
Dave Rick – Pend Oreille PUD	Bryan Raines – Rural Resources
Leslie Valz – Stevens County Treasurer	Tara Leininger – Town of Metaline Falls
Rod Van Alyne – Workforce Development	

GUESTS

TEDD STAFF

Jeff Koffel, Executive Director	Christine Schrick, Loan Officer
Frank Metlow, Deputy Exec Director/Planning Director	Debbie Roberts, Office Assistant
Shelly Stevens, Marketing & Tourism Developer	

2. Consent Agenda

- o Approval of Agenda
- o Approval of April 26, 2023 Meeting Minutes
- o Approval of General Fund & Loan Fund Expenditures & Transfers – April 2023

APRIL 2023

General Fund – Claims Payable: Voucher Numbers: 97848-97857; 98022; 98028-98032; 98335-98336; 98398-98405; 98419 in the amount of **\$31,069.77** AND Benefits in the amount of **\$10,577.56** AND Payroll in the amount of **\$30,488.33** for a monthly total of **\$72,135.66**.

TC EDC Loan Fund – Electronic Funds Transfer – April 2023 RMAP Payment in the amount of **\$2,290.80** for a monthly total of **\$2,290.80**.

Dan Fagerlie made a motion to approve the Consent Agenda. Greg Young seconded the motion. The motion carried.

3. Presentation – Veterans Quilt Drawing took place. The recipient is U.S. Air Force Veteran Laurence Roebke of Ione, WA.

4. Executive Director’s Report – Jeff Koffel

TEDD was awarded a \$12mil grant from the Washington State Broadband office on behalf of our efforts for a central Stevens County broadband project. The project is going to go from Kettle Falls down along Lake Roosevelt / Highway 25, down to Rice, and it'll go to the Orin Rice Road to Addy, as well as South Basin Road. Appreciation was expressed for Debra Hansen’s significant contribution as well as that of the Stevens County BAT and NOANET. It was further noted that TEDD was the largest single grant recipient of 19 grants awarded. Next up on our work for Stevens County Broadband is a Community Connect Grant.

Last month TEDD received the electric vehicle grant from Avista, and will be picking up a 2023 Chevrolet Bolt next Tuesday. As part of that grant a charging station will be installed at TEDD.

Still working on our Stevens County housing grant package. Meeting this week with the Washington Department of Fish and Wildlife and the County Commissioners to discuss further aspects of the fish hatchery property and next steps.

TEDD did not receive the \$20k Innovia grant targeted for the Rural Tourism Support Program Rebranding Project, we will continue to look for another grant.

We are still waiting to hear on the USDA Facilities Grant that is for lighting and bathroom improvements at TEDD and the business park.

Following up on last months board approval for new loan fund processing software: We have chosen Portfol and will be meeting weekly with them as we develop the project, and expect to have implementation of that new software package by the end of summer.

5. Staff Reports

Deputy Executive Director / Planning Director – Frank Metlow

UPWP (Unified Planning Work Program) has been reviewed by WSDOT and will be sent out to the TAC and this board on June 1st for review, and then we will approve it, by a resolution at the June TEDD Board meeting.

SS4A (Safe Streets for All) Grant was awarded - We are working through the grant agreement process with USDOT. We should be seeing the grant agreement soon, once we get the grant agreement executed we can start our RFP for a contractor or a consultant to do the planning work with us.

TAP (Transportation Alternative Project) - Frank requested updates on the Kettle Falls to Colville project, the Newport project, and the Republic Sidewalk project. Today, Ione provided him with an update. We did receive an email this morning and we'll try to get some clarification on it, but it sounds like there's going to be about \$283mil for a 2nd round of TA funding coming out in August for Washington.

EV (Electric Vehicle) Working Group – Frank received 5 responses from folks who want to be part of the EV Working Group, and he will follow up in the next week or 2 with an email to do a kick off meeting.

Title VI Plan – We are waiting for the official award notification from WSDOT on the \$50k requested to contract someone to write our new Title VI plan for the RTPO.

Economic Development Broadband – Frank noted that we are currently writing a 2nd grant for \$5mil that will be for Community Connect Funding that will close the loop from Rice to the Spokane Tribes border.

CEDS (Comprehensive Economic Development Strategy) - EDA requested TEDD to sync our CEDS to match with the normal EDA funding, so they asked us to move our 5 year CEDS rewrite to this year. We did another update to the 5 year CEDS that was previously approved, and it is being reviewed now. We will incorporate their recommended changes and Frank will send it out to the TEDD Board for review, and hopefully bring that to the June board meeting for final approval.

Loan Officer – Christine Schrick

Two loans booked in May, one in Ferry County for \$55,000 and one in Stevens County for \$150,000.

Focusing on getting the loan program switched over to the new software.

Reaching out to clients to schedule annual site visits.

Regional Marketing & Tourism – Shelly Stevens

The full day Guides and Outfitters workshop was held on Saturday, April 29th, with 21 people in attendance. With grant funding from the State of Washington Tourism, Dan Moore from Pandion Consulting conducted the workshop. The Colville National Forest and the National Park Service were represented and provided information regarding business operation requirements and to answer questions.

Regional branding project: The creative team from Lookout Company, that TEDD contracted with, will be here the first week of June to experience this area as a visitor. Shelly invited feedback from the TEDD board of a place that she should recommend that they go or that she should take them to.

The United States Secretary of Agriculture appointed Shelly to the Pacific Northwest National Trail Advisory Council, the newest congressionally recognized national scenic trail that runs from Glacier to the coast. She will be representing the interest of gateway communities, tourism, and commercial outfitters.

Shelly gave a digital report on the Facebook page and the Northeast Washington page.

6. Old Business - None

7. New Business

Resolution 2023-003 - Approving and Authorizing the Expansion of the ROLF to Chelan, Douglas, and Okanogan counties.

Doug Kyle made a motion to approve Resolution 2023-003 - Approving and Authorizing the Expansion of the ROLF to Chelan, Douglas, and Okanogan counties.

Jeff noted that in the letter from NCW Economic Development District they did reference to the Colville Tribe. That is not specifically mentioned in the resolution because it is a geographic area that is already bound in the area of those counties and we already serve them by serving Ferry County.

Dan Fagerlie seconded the motion. The motion carried.

8. Updates from Board Members and Guests

Members and guests gave updates of individual interests.

9. Adjournment

As there was no further business the meeting was adjourned at 2:29 pm.

The next TEDD Board meeting was verified for June 28, 2023 at 1:00 p.m.

Respectfully Submitted: Debbie Roberts, Office Assistant


Robert Rosencrantz, TEDD Board Chairman

ATTEST:


Greg Young, TEDD Board Secretary