

TRI COUNTY ECONOMIC DEVELOPMENT DISTRICT

TEDD/RTPO Board Meeting Minutes

Wednesday, February 22nd, 2017

1. Call to Order

Tri County Economic Development District (TEDD) Chairman of the Board, Steve Parker, called the meeting to order at 1:00 p.m.

Introductions

TEDD/RTPO Board Members in Attendance

Lou Janke – City of Colville
Dan Fagerlie – Ferry County PUD
Cesar Godinez – Avista
Ray King – City of Newport
Greg Knight – Rural Resources
Frank Metlow – Spokane Tribes

Mike Blankenship – Ferry County Commissioner
John Smith – Colville Chamber of Commerce
Steve Kiss—Pend Oreille County Commissioner
Steve Parker – Stevens County Commissioner
Barney Ferguson – Colville Confederated Tribes
Dorothy Knauss – City of Chewelah

Guests

Jamie Wyrobek – Pend Oreille County EDA
Ernie Rasmussen – Colville Confederated Tribes
Andrew Engell – Senator Cathy McMorris Rodgers' Office
Greg Wright -- WSDOT
Mike Tedesco – Spokane Tribe

Staff

Jeff Koffel – Executive Director / Loan Office
Shelly Stevens – Regional Marketing & Tourism Developer
Alyssa Rowton – Office Assistant
Mallory Conner – Finance Manager
Kinsey Larsen – Regional Mobility & Veterans Service Coordinator
April Drennan – Ferry County Economic Development Specialist

2. Consent Agenda

- Approval of Agenda
- Approval of 13th Month, 2016 Meeting Minutes
- Approval of January 25, 2017 Meeting Minutes
- Approval of Gen. Fund & Loan Fund Expenditures & Transfers January 2017.

13th Month 2016

General Fund – Claims Payable voucher #'s Benefits **37040-37060; and 37529-37545** totaling **\$26,830.93 AND December 2016 Payroll** totaling **\$24,487.52 AND** an intra fund transfer voucher # **37547** totaling **\$18,840.00** for a monthly total of **\$70,158.45**.

Loan Fund – a claims payable voucher # **37546** totaling **\$18.00** and an Inter Fund voucher # **37548** in amount of **\$40,158.25** for a monthly total of **\$40,176.25**.

TC EDC Fund – An Inter-Fund Transfer voucher # **37549** in the amount of **\$5,648.29** for a monthly total of **\$5,648.29**.

Fran Bolt made a motion to approve the consent agenda. Steve Parker seconded the motion. Barry Lamont abstained and Steve Parker abstained from the December 16th 2016 Minutes.

January 2017

General Fund – Claims Payable voucher #'s Benefits **37550-37563** totaling **\$6,689.22** for a monthly total of **\$6,689.22**.

TC EDC Fund – Electronic Funds Transfer January 2017 RMAP Payment in the amount of **\$2,290.80** for a monthly total of **\$2,290.80**.

3. Executive Director Report

- Annual report season has begun.
- Kinsey Larsen is filling the District Planner position during grant season.
- TEDD is waiting for HiTest sands to come back with contract language. In order for HiTest sands to use the \$300,000 governor's reserve, HiTest sands needs a contract with TEDD, and TEDD needs a contract with The Chamber of Commerce.
- TEDD has sent White's Distribution an eviction notice.
- Half Moon Feeds is going into foreclosure. Half Moon Feeds has offered collateral in lieu of foreclosure.
- Hearth and Home has decided to leave, and offered relocation to all 90 of their employees, they also offered some skill building opportunities for those who would like to stay or try to get a better position with the company. Discussion ensued.

4. Presentation

Mike Tedesco, The Spokane Tribe of Indians – Mike gave a presentation about Promise Zone designation, and the possible benefits for employers.

5. Committee Reports

Technical Advisory Committee (TAC)

- RTPO Update
 - The TAC has decided to meet every other month instead of every month, in the hopes to improve participation. If you would like to receive the newsletter sent out on non-meeting months let Kinsey know.
 - The Midpoint review is under way and will be ready to present to the TAC in March if there is no more changes to make at that meeting. Then it will be brought before the Board.
 - The Transit Alternative grant due date is April 14th
 - Kinsey Larsen is making an amendment to the TIP to include the Republic Sidewalk project.
- ACE/Complete Streets Update
 - On April 20th there will be a workshop on Complete Streets put on by the Department of Health in Chewelah.
- Regional Mobility Coordinator Update
 - Kinsey Larsen will be attending the CTANW Mobility Management and Northwest Travel Trainers conference.

6. Action Items

Resolution 2017-002 Canceling 2016 Unredeemed Warrants

Mike Blankenship made a motion to cancel the unredeemed warrant for 2016. John Smith seconded the motion. The motion passed unanimously.

7. New Business

8. Old Business

9. Updates from Members & Related Organizations

- Steve Kiss said Pend Oreille is looking into site work next to the paper mill.
- John Smith said Hearth and Home is working on making an exit.
- Ernie Rasmussen said that he wants to open up communication on the tourism plan in Okanogan to possibly work together on the project.
- Barney Ferguson said that infrastructure is still in the planning stages for Inchelium.
- Frank Metflow is heading up the Chewelah project to build a hotel there.
- Lou Janke said Eric Durpos is resigning. The City of Colville is trying to change the position to a public works director. The City of Colville is also trying to build a spray park in the park to replace the wading pool. The City of Colville will also be harvesting 45-50 trees from the park. The City of Colville is still making improvements to heritage court, and thinking about building a joint fire building.
- Shelly Stevens said that she took digital Daycamp on the road and did a class for the Springdale Chamber of Commerce. Bike loops have been completed and added to the website. Digital Daycamp will run again March second and is already full. The Itsreallife videos are getting many views.
- Steve Parker said the A-Z project is tied up with litigation currently. But weather permitting work will continue. The project is doing well. Steve Parker talked to the regional forester in Portland and are actively on the forest plan revision.

10. Adjournment

As there was no further business, the meeting was closed at 2:20 p.m.

Respectfully Submitted: Alyssa Rowton, Administrative Assistant

Attest



Steve Parker, Chairman



Mike Blankenship, Secretary